



LMC September 21, 2022
Joint Communique

In attendance:

Dr. McDuffie
Dr. Cameron
Mr. Thompson
Mr. Beyea
Mrs. Lohr
Mrs. Philley
Mr. Felix
Mr. Segura

Agenda items:

1. Dr. McDuffie welcomed everyone
2. Definition of staff meeting
3. Scheduling of elementary prep periods
4. Inclusion rollout
5. Junior high articulation
6. Members subbing for other members

1. Welcome and introductions:

Dr. McDuffie facilitated a welcome activity and he shared the book "The Four Agreements" with the LMC members. The four elements include:

- *Be Impeccable With Your Words*

- *Don't Take Anything Personally*
- *Don't Make Assumptions*
- *Always Do Your Best*

2. Junior high articulation:

Ms. Dutra will be in charge of arranging to resume articulations between our junior highs and local high schools.

3. Elementary Prep Period:

Dr. Cameron has communicated with the elementary site admin that there will be no staff meeting scheduled the week in which an elementary prep period is scheduled. For those sites that have already scheduled and held their elementary prep period for the month of September and also had staff meeting time on a different day of the same week, those sites will need to designate which scheduled staff meeting will be canceled in order to make up for the prep period week meeting. Site admin will have till the end of October to get this done.

4. Definition of "Staff Meeting":

Staff meetings include: staff meeting (nuts and bolts), staff collaboration (whole staff working together), and/or professional learning (PLC). Staff meetings will not include teams or committees, such as ILT and Culture and Climate.

5. Inclusion rollout:

Discussed the state of inclusion thus far and the Special Education department's plan to roll out inclusion training for both certificated and classified employees. A draft of possible trainings was shared. The Special Education department will be rolling out a menu of trainings for admin to bring to the site. The department expects to roll out the trainings by the first week of November.

Training will be made available during regular early out and staff meeting time. Teachers will not be expected to attend training on their own time.

Staffing of IA's has been a challenge. The district is now contracting with 3 different personnel agencies to fill vacant IA positions. All but one have now been staffed. The contracted support staff will participate in the district provided training as described above.

6. Members subbing for other members

We ran out of time and did not get to this topic. Jose Segura is scheduled to meet with Dr. Cameron and Dr. McDuffie on Friday, September 23 and this agenda item will be on their agenda.